



Part-time Cook 9:00am-1:00pm

We have an immediate need for a Part-time Cook at our Northwest Center located at 2010 N 88th Street. Centers have been operating with COVID mitigation methods in place so we can provide fulfilling work in a safe environment. **Come join our team!**

CRCC Mission and Values

CRCC is a local non-profit organization that has served the special health and education needs of Omaha children since 1990. We offer innovative care and education for families of all abilities to grow together, develop life-long skills, and reach their fullest potential. We value Quality Care for Children, Family Involvement, and Staff Excellence. Our work environment is energetic and team-oriented.

Essential Functions/Responsibilities

- Prepare lunch according to menu, serve family style.
- Maintain a time/temperature log for all foods that are time/temperature sensitive. Discard any food items that do not meet safety standards in accordance with the Nebraska Food Code.
- Unload and load dishwasher before and after snacks/meals as needed.
- Wash dishes if necessary, using the three compartment sink method, air dry.
- Test water temperature of dishwasher one time per month and report water temperatures to the Site Director. The three compartment sink dishwashing/sanitizing method and air drying all dishes shall be used for any over flow dishes or if the water temperature registers below 160 degrees .
- Wipe down counter areas, cupboards and appliances daily with disinfectant solution.
- Weekly clean out all drawers ensuring that all utensils are laying the same way.
- Label all leftover foods in covered container with date and what is inside, discard after 24 hours.
- Detail clean inside of microwave weekly.
- Detail clean inside oven once a month.
- Clean out refrigerator every Friday.
- Monitor refrigerator and freezer temperatures regularly and log temperatures at least once time per month. Report any concerns to the Site Director immediately.
- Defrost freezer once a month or as needed.
- Sweep and mop floor daily.
- Empty trash and disinfect trash receptacle daily.
- Works to support CRCC's mission statement.
- Follows policies set forth in staff manual.
- Contributes to positive corporate (CRCC) relations.
- Consistently applies overall operating policies and procedures of CRCC, including State and Federal Guidelines, OSHA Standards and Health Department Regulations.
- Assists directors with maintenance of own personnel records regarding training, health information, etc.
- Complies with and maintains all licensing and funding source standards.
- Possesses understanding, patience, and flexibility in dealing with children, parents and staff members.

- Grocery shop for following week menu items.
- Food bank ordering and pick-up. Proper storage of items upon return.
- Accept other duties as assigned.

Minimum Qualifications

- High-school diploma or equivalent.
- Applicable experience preferred.
- Valid driver's license and insurance.
- Ability to adhere to a monthly work schedule and daily time schedule.
- Ability to relate to children and adults.
- Ability to serve as an appropriate adult role model for children at the Center.
- Possesses understanding, patience, and flexibility in dealing with clients, parents, and team members.
- Willing to increase knowledge in fields of endeavor.
- Ability to read and understand written plans.
- Physically able to lift up to 50 pounds and practice a 2 person lift when necessary or when equipment is over 50 pounds.
- Physically able to stand long enough to prepare meals, and other duties in job description.
- Must meet agency's conditions of employment regarding health status and clearance with the Nebraska Child Abuse/Neglect Central Registry and/or Adult Abuse/Neglect Registry, the Omaha Police Department, criminal background check, and fingerprinting.

CRCC, Children's Respite Care Center, is an Equal Opportunity Employer M/F/D/V

To learn more about CRCC, visit us online at: <http://www.crccomaha.org>.

Qualified applicants may apply online at: <https://crccomaha.org/who-we-are/careers.html>.