



Paraprofessional Bellevue Public Schools

CRCC is looking for dedicated, responsible Paraprofessionals to join our team. This position is responsible for assisting with the implementation of the educational program, activities of daily living (ADL's), and personal cares for CRCC clients and provide positive behavioral supports to classroom staff.

This position is located in Bellevue at Logan Fontenelle Middle School. Hours are approximately 6:30am – 9:00am and 3:00pm – 6:00pm. We have full-time and part-time opportunities. For those looking for full-time hours, additional hours may be completed on-site at one of our two Omaha Centers.

This is an excellent opportunity for those looking to pick up early morning or late afternoon hours.

CRCC Mission and Values

CRCC is a local non-profit organization dedicated to providing comprehensive services to children with special needs to help them reach their highest potential. CRCC values Quality Care for Children, Family Involvement, and Staff Excellence. CRCC's work environment is energetic and team-oriented.

Essential Functions/Responsibilities

- Responsible for greeting parents and guests.
- Communicates daily with parents regarding child's daily activities.
- Acknowledges the role of parents as primary caregivers by supporting their child-rearing efforts.
- Encourages parents to provide input and feedback regarding the services their child is receiving through CRCC and is a resource for information and support.
- Possesses understanding, patience, and flexibility in dealing with clients, parents, and staff members.
- Is aware of each Day Health Service client's Plan of Care (POC) assists with client care needs as outlined in the POC.
- Communicates with members of the care team to provide coordination of services between programs to meet the needs of all clients.
- Assists with activities of daily living (ADL's) of the clients on a daily basis and encourages independent care of self during the ADL's.
- Assists with personal cares of clients as outlined in the POC. Personal cares may include assistance with basic hair care, dressing, and/or oral care.
- Documents daily activities, personal care aides, and activities of daily living carried out for each client's Plan of Care on the client's individual Personal Care Aide Plan (PCAP).
- Follows accepted universal precaution practices, including, but not limited to: proper hand-washing techniques, appropriate use of non-latex gloves and the use of individualized items during diaper changes.
- Is aware of and follows all regulations set by Nebraska Child Care Licensing and Children's Day Health Services Regulations.
- Recognizes and acts against hazards to safety (i.e. small and/or sharp objects).

Minimum Qualifications

- Possesses understanding, patience, and flexibility in dealing with clients, parents, and team members.
- Ability to demonstrate successful completion of Personal Care Aide training including a PowerPoint, quiz, and competency demonstration signed by a Registered Nurse as required by Children's Day Health Services Regulations.
- Ability to complete Positive Behavioral Supports and Crisis Intervention and Safety Training provided by CRCC.
- Ability to complete 12 hours in-service hours annually for those working an average 20+ hours a week, or complete 6 hours in-service hours annually for those averaging less than 20 hours a week.
- Willing to increase knowledge in fields of endeavor.
- Ability to read and understand written plans.
- Must be agile enough to perform the job as a caretaker of young clients.
- Ability to lift up to fifty pounds and practices 2 person lifting for clients over 50 pounds or when necessary.
- Must meet agency's conditions of employment regarding health status and clearance with the Nebraska Child Abuse/Neglect Central Registry and/or Adult Abuse/Neglect Registry, the Omaha Police Department, criminal background check, and fingerprinting.

Benefits

- CRCC offers an Excellent Benefit Package for full-time associates

CRCC, Children's Respite Care Center, is an Equal Opportunity Employer M/F/D/V

To learn more about CRCC, visit us online at: <http://www.crccomaha.org>.

Qualified applicants may send resume to jpursell@crccomaha.org or apply online at: <https://crccomaha.org/who-we-are/careers.html>.